

**LOTHIANS JOINT LEARNING DISABILITY STRATEGY  
REVIEW BOARD  
SECOND MEETING 8<sup>TH</sup> DECEMBER 2005**



**MINUTES OF MEETING**



**1. Who cannot come today?**

Apologies were given for:

- Ian Quigley, West Lothian Council,
- Paul Smith, CEC Health and Social Care
- Ann Anderson, VOCAL
- Debbie Jackson, Primary Care Organisation
- Murray Duncanson, Primary Care Organisation
- Sally Cheseldine, Child and Adolescent Mental Health Service
- Jan Cochran, East Lothian Council
- Richard Ibbotson, Autism Initiatives
- Moira Dickinson, No 6
- Gerry Power, Midlothian Community Health Partnership



**2. Who is here today?**

| <b>PRESENT</b> | <b>REPRESENTING</b> |
|----------------|---------------------|
| Ray Flint      | Lothian NHS Board   |

|                 |   |
|-----------------|---|
| Chris Bruce     | Lothian NHS Board   |
| Polly Wright    | East Lothian Joint Learning Disability Planning Group                 |
| Fiona Wallace   | People First Midlothian   |
| Rhona Neill     | People First Midlothian   |
| Senga Menzies   | People First West Lothian   |
| Neil McCarthy   | People First Scotland   |
| Jimmy McIntosh  | Edinburgh Advocating Together   |
| Lisa Shine      | People First Edinburgh  |
| Michael Brown   | Primary Care Organisation, NHS Lothian                                |
| Linda Headland  | ELCAP – representing the Learning Disability Providers Forum          |
| Ros Lyall       | Lothian Primary Care Operating Division, Learning Disability Services |
| Sean Morrison   | Lothian NHS Board   |
| Suzi Wong       | PASDA   |
| Anne Edmonstone | Learning Disability Service - in attendance                           |
| Ann Anderson    | VOCAL   |
| Tommy McLean    | Our Voice Our Choice  |

|                  |  |
|------------------|--|
|                  | Livingston                                 |
| Alison Hossack   | Our Voice Our Choice Livingston            |
| Tracy Sanderson  | Learning Disability Service Redesign Group |
| Duncan McIntyre  | Midlothian 'Same as You?' Steering Group   |
| Colin Anderson   | Midlothian Council                         |
| Richard Ibbotson | Autism Initiatives                         |
| Suzanne Munday   | MECOPP                                     |
| John Howe        | West Lothian Council Childrens Services    |
| Willie Ferguson  | People First                               |
| Jane Kellock     | West Lothian Council                       |
| Martin Higgins   | NHS Lothians<br>- in attendance            |



### **3. Notes of previous meeting – Is there anything we still need to talk about?**

- No changes to the notes were suggested.
- Chris said that he had asked General Managers of the Community Health Partnerships to attend.
- Guiding principles for working groups - This paper had been sent round in advance and everyone



agreed this (as long as the numbering of the sections is put right!).

#### 4. Reports from The Working Groups

- **Communication Group**

Fiona told us about what happened at the first meeting of this group. The notes had been sent to the members of this group before the meeting. The group put forward some ground rules and explained these to us. We must all respect how other people communicate.

Jimmy asked for papers to be sent by post to some people. Chris asked people to write down their address if they want to get papers by post and this was done.

Jimmy asked why there were two meetings planned close together in March and April. Denis said this was because we want to look at a Draft Interim Report in March and agree the final draft report in April. Jimmy said that was OK.

Denis suggested a Strategy Website. Jane Kellock asked whether draft minutes should go onto this and we agreed that this would be OK as long as they clearly said **draft**. In the meantime each of the four Councils is going to put information about the strategy review on their websites.

Fiona said some people with learning disabilities would need extra support to get onto a website.

Suzanne asked how the views of minority ethnic service users and their carers will be taken into account because she did not know of any reports already written on this.

Denis said we will need to do extra work on this and possibly get the views of some other groups.

- **Needs, Numbers and Finance Group**

Jimmy said the group thought that Pie Charts are difficult to understand. Sean agreed to meet the communications group to look at other ways of showing financial information. Ray said there might need to be more than one way of doing this.

Jimmy asked Ray to make sure that there is enough money to pay for the services we think we need. Ray agreed this is very important and needs to be done when we draw up our recommendations.

- **Person Centred Planning and Individual Funding**

Colin talked about what had happened at the first meeting of this group.

Ros asked for a list of who is in each group. This will be sent round to everyone and if anyone thinks they should be on any group they should ask the chair of the group.

This list is attached to these Notes

Ros also asked how the work of the group will make sure it thinks about the Adults with Incapacity Act and the Mental Health Act.

Fiona said people with learning disabilities must be allowed to take risks, without getting damaged or losing their support.

- **Best Practice Group**

Polly told us about a meeting that was held on the 1st December. The notes had been sent round to this group last week.

Ros said the NHS QIS reports for Scotland and Lothian will come out in February and will be useful.

Denis said that two visits are being arranged early in 2006.

The first visit is to Aberdeenshire where they have involved carers and service users in doing their Strategy Review.

The second visit is to West Sussex which is a pilot site for the In Control project. Denis asked if people knew of other projects in the South of England that might be worth visiting whilst people are there. Polly said that she had some ideas and would pass these onto Denis.

Alison Hossack said that Alison Petch at Glasgow University has a useful database of good community care services.

She also said that a group of people with learning disabilities have been involved in writing a "shadow PiP". West Lothian are hoping to do the same thing. Jimmy did not think the shadow PiP was very good at all!

Polly said it is important to collect evidence about new services to make sure they had made a difference to people's lives. Ros said we should beware of pilot projects or ones that had got a lot of extra money because we may not be able to get the same level of funding.

- **ASD and Aspergers Group**

Tracey and Suzi fed back from this group. (Richard Ibbotson had chaired the meeting but was not here today).

Tracey asked if it might be useful to have two separate subgroups.

- ASD and Learning Disability
- Aspergers Syndrome

Suzi said it was important to do the work on Aspergers and Tracey agreed. No one else was going to do this. Ray reminded us that we agreed at our last meeting that we would do this work.

Denis said we should have two groups but they should come together again before the Strategy Report is written. Ros said the Aspergers group should link to the Lothian Mental Health Strategy. Everyone agreed there should be two groups. Denis will make sure this happens and will convene the first meeting of the Aspergers Group.

- **Special Needs Group**

This group has not met yet.

Chris said the Older Adults with Learning Disability Working Group are very keen to write a part of the Learning Disability Strategy. We agreed they should link with the Special Needs Group. Paul Smith will be asked to speak to Alistair Littlejohn.

Chris also said that “Special Needs” might not be the best title for the group. Fiona said People First agreed with that. Ray asked for a new name to be proposed.

- **Transitions Group**

Denis said that Christine Schaeffer went along to the Lothians Transitions Network and talked about the Strategy. She is setting up the first meeting of the Transition Group on 18 January.

## **5. Progress Reports**

Chris said that reports making recommendations were needed by the middle of March. Ros wanted to be sure this was not too soon for the groups to do their work properly. Denis said that he was sure that the groups will need to have more discussion after the April report.

Jimmy asked if the Communication Group will have to do a report. We agreed that the Communication Group was mainly to help us to communicate well in this work, but they will have important things to say in the final Strategy Report about how to include people.



## **6. How will we link with the Carers Information Strategy?**

Denis said that we had been asked to write a part of the Carers Information Strategy Report. He asked for volunteers to help.

Paul Weddel, Suzi Wong, Suzanne Munday will work with Ann Anderson to write this. It will also be part of our Strategy Review.



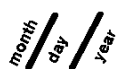
## 7. Short Presentation: Health Impact Assessment – Martin Higgins, Public Health Researcher

Martin Higgins spoke about this. He said that the reason we had to do it was that 'it's the law'

Fiona asked what this will mean for the work we are doing.

When the early draft reports have been produced Martin will help us to use a checklist to see if we are not doing anything that discriminates.

Suzi said that she and Jimmy are members of the City of Edinburgh Councils Disability Equality Forum and have done some of this impact assessment work already.



## 8. Date and Time of Next Meeting

Ray explained that reports were expected for 23 March and an Interim Report would be agreed at the April meeting.

The following dates and times were agreed:

**Meeting 3** - 23rd March 2006 at 1pm-3pm

**Meeting 4** - 20<sup>th</sup> April 2006 at 1pm-3pm

**Meeting 5** - 21<sup>st</sup> September 2006 at 1pm-3pm

**Meeting 6** - 26<sup>th</sup> October 2006 at 1pm-3pm

**Meeting 7** - 14<sup>th</sup> December 2006 at 1pm-3pm

All of these meetings will be held at the Royal Infirmary of Edinburgh

Jimmy said that if service users can attend in their own time everyone else should all make the commitment to attend the meetings throughout the year.



**9. Is there anything we need to do today that we have not done yet**

Colin told us that he is chairing a group looking at Protection of Vulnerable Adults. He will keep the Strategy Board informed about anything that we should be thinking about.

## **Membership of Working Groups**

### **Working Group 1 - Needs, Numbers and Finance**

This group is being chaired by Chris Bruce of Lothians NHS. The remaining members of the group at present are:

Jan Cochran  
Duncan McIntyre  
Ian Quigley  
Rosie Lawrence  
Colin Anderson  
Sean Morrison  
Andrew Hunter  
Mike Brown  
Mairi McReynolds  
Evelyn Aitken  
Elaine Byrne  
Michael Brown  
John Hoggan  
Alistair Littlejohn  
Rhona Neill,  
People First Rep  
Ann Anderson/VOCAL  
Denis Rowley  
Phil Mackie  
Ewan Crawford  
Suzanne Munday, MECCOP  
Kenny Raeburn  
Duncan MacAulay  
Ros Lyall  
Victor Chlebowski (Care Providers Rep)

## **Working Group 2 - Communication Advisory Group**

This Group is being chaired by Fiona Wallace of People First (Scotland). The remaining members at present are:

Jimmy McIntosh  
Anne Edmonstone  
Michael Whyte  
Margaret Hurcombe  
Jill Brannan  
Simon Willoughby Booth  
Denis Rowley

PR Reps from the NHS and Local Authorities will be invited to join later.

## **Working Group 3 - Person Centred Planning and Individualised Funding**

This Group is being chaired by Colin Anderson of Midlothian Council. The remaining members at present are:

Fiona Wallace  
Polly Wright  
Duncan McIntyre  
Ruth Lowe  
Joyce Ormiston  
Michael Brown  
VOCAL rep  
Linda Headland/Danny Harvie  
Jack Blake  
Steve Coulson  
Maggie McLeod

Ros Lyall  
Denis Rowley

#### **Working Group 4 - Best Practice**

This Group is being chaired by Polly Wright of East Lothian Council. The remaining members at present are:

Murray Duncanson  
Senga Menzies, People First  
VOCAL rep  
Linda Headland  
Paul Smith  
Michael Brown  
Denis Rowley

Lisa Curtice of the Scottish Consortium for Learning Disability has also been invited to join.

#### **Working Group 5 - Autistic Spectrum Disorder and Aspergers Syndrome**

Following discussion at the second Strategy Review Board meeting on 8<sup>th</sup> December it was decided to establish a separate Working Group on Aspergers Syndrome.

The ASD Group is being chaired by Richard Ibbotson of Autism Initiatives. The other members of the group are:

Jane Neil-MacLachlan  
Dawn Larman  
Cathy King  
Cllr. Mark McInnes

Nick Croft  
Polly Wright  
Moira Dickinson  
Suzi Wong  
Mike Bruce  
Isobel Bruce  
Carol Laurie  
Vincent Kennedy  
Tracy Sanderson  
Sean Morrison  
David Bain  
Denis Rowley

The new Aspergers Group is to be chaired in the first instance by Denis Rowley, Strategy Review Manager. The proposed membership of the group is as follows:

Jane Neil-MacLachlan  
Tim Wheeldon  
Stephen Lawrie  
Bob Whalley  
Suzi Wong  
Moira Dickinson  
Duncan McIntyre  
Gordon Simpson, Police  
Ruth Hendery, or Norman Ritchie, Jewel and Esk Valley  
College  
Sandra Sabiston, Heriot Watt University  
Richard Ibbotson  
Vincent Kennedy  
Mark McInnes

**Working Group 6 - Special/Additional Support Needs**

The first meeting of this Group was chaired by Paul Smith of City of Edinburgh Council. The remaining members at present are:

Jimmy McIntosh  
Lisa Shine  
Polly Wright,  
Cathy King  
Rona. Laskowski  
Alistair Littlejohn  
Breda McLoughlin  
Ewan Crawford  
John Russell  
Michael Brown  
Ros Lyall  
Susan Scotland  
Wendy Dewar  
Duncan McIntyre  
Ian Quigley  
Care Providers rep via Shulah Allen

### **Working Group 7 - Transitions**

This Group is being chaired by Christine Schaffer of Midlothian Council. The remaining members at present are:

Rosemary Gray  
John Russell  
Carol Chalmers  
Jane Kellock  
Steve Coulson  
Breda McLoughlin  
Patricia Jackson

Sally Cheseldine

Ros Hunter

J Wilson

Steve Coulson

G McMillan

Neil McCarthy

Denis Rowley